





M.K.TOURS & TRAVELS



Our Vision

To be the preferred partner in your quest to expand your horizons by constantly improving our service levels and upgrading our processes to world-class standards.

M K Tours and Travels has an excellent tradition of executing our client's manpower requirements to their utmost satisfaction. Our processes are well- documented and meticulously pursued to ensure that you are gifted the right candidate that fits the specifications of the job requirement.

We search, screen, recruit, deploy and support our candidates so that you get the right candidate(s) without going through a hassle, within the specified time. We understand your unique requirements and go the extra mile to match that uniqueness so as to ensure your perfect satisfaction.

We have fine-tuned the art of overseas recruitment. place it in OUR hands, while you concentrate on running YOUR business.

www.mktoursandtravel.com



M.K. TOURS & TRAVELS

Form - V
GOVERNMENT OF INDIA
MINISTRY OF OVERSEAS INDIAN AFFAIRS
CERTIFICATE
[See rule 10 (2)]

With reference to the application dated 09-09-2003 for grant of a Certificate under Section 10 of the Emigration Act, 1983 to commence or carry on the business of recruitment for deployment of Indian workers with foreign employers, M/s. M.K. TOURS & TRAVELS is hereby granted the said certificate effective from the date of issue of this certificate, subject to the following terms and conditions, namely:

(i) that the business shall be conducted at: D-4, H-4, 148 A 2nd Floor, Deep Complex, Kirti Nagar, New Delhi - 110047.

PARTICULARS OF THE AGENCY

- Registration Certificate Number: B-0053/DEL/PER/1000+5/6330/2003
- Name of the Agency: M/s. M.K. TOURS & TRAVELS
- Office Address of the Agency: D-4, H-4, 148 A, 2nd Floor, Deep Complex, Kirti Nagar, New Delhi - 110047
- Nature of Agency: Proprietorship Firm (Company / Proprietorship firm / Partnership firm)
- Name of RC Holder: Shri. Madhukrishnan T. J.
- Date of birth of the RC Holder: 30-05-1968
- Nationality of the RC Holder: Indian
- Position in the Agency: Proprietor
- Telephone Number of the Agency: 91-11-26340513

10. Fax Number of the Agency: 91-11-26340557

11. Email address of the Agency: mktoursandtravel@yahoo.co.in

12. Date of issue of RC: 07-01-2004

13. Period of validity: Five Years from 07-01-2004 To 02-01-2009

14. Date of expiry of validity: 02-01-2009 (please see page 4)

15. Limit of workers to be recruited: One thousand (1000)

SIGNATURE, NAME AND SEAL OF THE REGISTERING AUTHORITY
Protector General of Emigrants
Ministry of Overseas Indian Affairs
Government of India, New Delhi

SPACE FOR RECORDING RENEWAL OF THE CERTIFICATE FROM TIME TO TIME

Validity of the Registration Certificate extended upto 02.01.2022
Protector General of Emigrants

उत्तरदायी महासंरक्षक
Protector General of Emigrants

Reg. No: B-0053/DEL/PER/1000+5/6330/2003
(Approved by Ministry of External Affairs, Govt. of India)

www.mktoursandtravel.com



Winning with MK

We offer many strategic advantages for our clients as well as the candidates.

Our office is strategically located at New Delhi, the Capital city of India. Most of the Embassies, High Commissions and consulates of foreign countries, major commercial centers and offices, secretariat of the Ministry of Labour, Ministry of Human Resources & Development, Ministry of External Affairs and Regional Passport Office are all within the immediate reach of this location. This makes various dealings and formalities related to the Foreign Embassies, Government of India offices and various airlines offices, easy for our esteemed clients.

Our core team of professionals has rich technical and managerial experience. They are fully conversant with the requirements of a variety of industries and services.

We have a panel of highly qualified experts to advice on the suitability and quality of the Human Resources.

We have a wide network of agents nation-wide to mobilize Human Resources quickly.

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The Procedure

Our recruitment process kicks off on the receipt of list of requirements from the client.

- Data-bank Access
- Advertising
- Screening
- Preliminary Interviews
- Trade Tests
- psychometric Test
- Recruitment /Selection
- Medical Tests
- Certificate Attestation
- Visa Formalities



Our Electronic data bank is meticulously scanned to select suitable candidates. These data banks are constantly updated to reflect the latest details of candidates, their category and their numbers.

If we presume a shortfall in the number of suitable candidates, we immediately advertise the vacancies in reputed national and vernacular media.

This leads to short listing of suitable candidates. This list is painstakingly reviewed by our team of expert engineers and recruitment consultants. The short listed resumes are then forwarded to the client for necessary scrutiny at their end.

The client reverts with their selected list of candidates.

Where an interview with the client is conditioned, we arrange the same in consultation with the client.

The final list of selected candidates is thus prepared and informed accordingly.

The medical check-ups of these candidates are next in order

The client is then requested to send the visas of selected candidates to complete the immigration and travel formalities.

After completing all formalities and getting the final clearance from the client, the candidates enter into their employment at the designated location.



Some of Our valuable clients

- Ministry of Health, Kuwait
- Ministry of Defence, Kuwait
- Ministry of Education, Kuwait
- Al Essa Medical & Scientific Co., Kuwait
- Kuwait Resources House, Kuwait
- Hayat Communications Co. KSC, Kuwait
- Virtus Group General Trading & Company, Kuwait
- Professional Supplies for General Trading & CONT., Kuwait
- Professional Supplies, Kuwait
- Universal Technology & Medical Equipments Co., Kuwait
- Tareq. Co., Kuwait
- Al Meead Kuwaiti, Kuwait
- Najmat Burgan General Trading & Cont. Co., Kuwait
- Bashaer Al Hanan Medical Services Co. WLL., Kuwait
- San Celia General Trading & Cont. Co., Kuwait
- Swiss Medicals Home Care, Kuwait
- Afaq Educational, Kuwait
- Al salam International Hospital, Kuwait
- Kuwait Medical Centre Holding Co.
- Kuwait Prichard, Kuwait
- Care Plus USA, Kuwait
- Naif Food Co., Kuwait
- New Mowsat Hospital, Kuwait
- Therapia Med Center, Kuwait
- Akar Technical Services Co.llc,dubai, Uae
- Crown Electromechanical Contg.co. Llc, Dubai, Uae
- Keith International, Dubai, Uae
- Al Sayyar Technical Services Llc, Dubai, Uae
- Polite Marine & Engineers Services, Sharjah,uae
- Solanki Inetriors International Fzc Sharjah, Uae
- Gulf Resource, Qatar
- Berge Construction Wll- Qatar
- Al Yamama House For Cleaning Cont. Bahrain
- Al Nahdha Al Omaniah Co.llc, Oman
- Towell Al Zawra Enginerring Services & Co. Llc, Oman
- Grant Technical Equipments Llc, Oman
- Leaders Group

Our Offer

Our streamlined processes help us quickly search, scrutinize, verify and test potential candidates.

TECHNICAL & CONSTRUCTION PROFESSIONAL

Electronic Engineers
Electrical Engineers
Mechanical Engineers
Piping Engineers
QA/QC Engineers
Welding Engineers
Instrumentation Engineers
Structural Fitters/Engineers
HVAC Engineers
Supervisors
Electricians
Technicians
Cable Jointers
Duct Fabricators
Welders
Surveyors
Labours and Helpers

Civil Engineers
Safety Engineers
Foremen
Draughtsman
Land Surveyor
All Round Masons
Carpenders
Glass Cutters & Fitters
Steel Fixers
Aluminium Fabricators
Plumbers
Fitters
Painters
All Round Labours
Light/Heavy/Trailer Drivers
Heavy Moving Equipment Operators



Medical & Paramedical Staff

Medical Consultants
Doctors
Nurses (Bsc. & Diploma)
(Male & Female)
X-ray Technicians
Lab Technicians
MRI Technicians
Dental Technicians
Pharmacists
ECG Technicians
Physiotherapists.
Patient Attender
Occupational Therapist
Anesthesia Technicians
Respiratory Technicians

Administration Staff

Administrative Managers
Material Controllers
Technical Clerks
Store Keepers
Time Keepers
Secretary
Tally Clerk
IATA/IT Professionals
marketing Executives
Accountant
Purchaser
Merchandisers

Hotel/Catering/Restaurant

Catering Managers
Restaurant Supervisors
Lobby Managers
Receptionists
Captains
Front Office Managers
Waitress
Chefs
Cooks
BarMan
Room Boys
Cleaners/Janitors

SERVICES OFFERED

OUR OFFICE WILL BE
PLEASED TO ASSIST YOU IN
PREPARING / ATTESTING /
STAMPING DOCUMENTS /
CERTIFICATES / VISA ETC...
FROM VARIOUS /
RESPECTIVE / EMBASSIES



M.K.TOURS & TRAVELS

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